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‘ඉසුරුපාය’, බත්තරමුල්ල, ශ්‍රී ලංකාව.

‘இசுருபாய்’, பத்தரமுல்ல, இலங்கை.

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මගේ යොමුව  
எனது இல.  
My Ref.

} ED/09/12/06/11-1

ඔබේ යොමුව  
உமது இல.  
Your Ref.

දිනය  
திகதி  
Date

} 27.02.2024

All Provincial Secretaries of Education  
All Provincial Directors of Education  
All Zonal Directors of Education  
Deputy/Assistant Directors of Education in charge of all Divisions  
Principals of all Schools

## **Presidential Scholarship Programme awarded by the President's Fund for the Students of Grade 1 to Grade 11 with Financial Difficulties for Educational Purposes - 2024/2025**

A scholarship programme for the competent students on academic and co-curricular activities, covering all the schools islandwide is to be implemented by the President's Fund according to the concept of the Honorable President.

This programme is scheduled to be implemented covering the existing 10,126 schools islandwide (Annual Census Report 2022 - Ministry of Education) and the maximum number of scholarships has prepared on the basis of the number of students in each school as mentioned in Annexure 01. The relevant number of scholarships for the school should be decided by the Principals and the scholars should be selected, accordingly. The said bursary of Rs.3,000.00 per month will be awarded to the scholars eligible for a maximum period of 12 months.

### **1 Basic Qualifications required to apply for Scholarships**

- 1.1 • From Grade 1 to Grade 05, the applicant should be a student with Competency Level of 50% or above.
- From Grade 6 to Grade 11, the applicant should be a student obtained 1<sup>st</sup> - 20<sup>th</sup> Place in the Grades which he/she is studying, in accordance with the Year End Term Test held in 2023.

**NB :- Students admitted to Grade 1 in the year 2024 and students to be appeared for the G.C.E. (O/L) Examination - 2023 scheduled to be held in 2024 couldn't apply for this scholarship programme.**

1.2 He/ She should be a student in a government school.

1.3 The monthly income of the student's family should not exceed Rs.100,000/-

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## 2 Submission of Applications

- 2.1 The Principals of every school should inform all the students of their school, regarding this scholarship programme.
- 2.2 Principals should ensure that the Scholarship Application Form (**Annexure 02**) and related Instruction Sheet (**Annexure 03**) are posted on the Notice Board of the school.
- 2.3 Further details and application in this regard would be available in the official Facebook page [www.facebook.com/president.fund](http://www.facebook.com/president.fund) of the President's Fund and websites [www.presidentsfund.gov.lk](http://www.presidentsfund.gov.lk) of the President's Fund and [www.moe.gov.lk](http://www.moe.gov.lk) of the Ministry of Education.
- 2.4 Students who have fulfilled the basic qualifications mentioned in No. 1 above and who wish to apply for the scholarships, should submit the application prepared according to the Specimen Application Form (**Annexure 02**) along with copies of relevant certificates **only to the Principal of his/her school, on or before the due date.**
- 2.5 The monthly income of the student's family should be certified by the Grama Niladhari and submitted along with the recommendation of the Divisional Secretary. (Not required to obtain income reports.)
- 2.6 Applications received after the due date and without copies of certificates to prove the qualifications mentioned in the application concerned, and applications with deficiencies should be rejected.

## 3 Selection Criteria (For All Grades)

### 3.1 School Level

- 3.1.1 A School Selection Committee should examine the marks of the applications received **on the basis of the criteria and marking scheme mentioned in No. 04 of the Circular. The School Selection Committee should be chaired by the Principal or Deputy/Assistant Principal authorized by the Principal, and consisting of two Senior Teachers.**
- 3.1.2 The applications submitted by the students on or before the due date should be forwarded to the School Selection Committee and relevant marks should be examined and certified. Then, **most appropriate students for the scholarship should be selected on the basis of marks obtained by each student, and the name list consisting of maximum number of students as mentioned in Annexure 01 based on the sequence of eligibility for the scholarship should be prioritized along with the application submitted, and forwarded to the Zonal Director of Education of the Education Zone where the school belongs to, on or before the due date.**
- 3.1.3 If the School Selection Committee, in the selection of scholarship at the school level, is satisfied that it is most appropriate to award this scholarship to a particular student due to financial difficulties or any other reason, then in such a case, selection for the



scholarship could be made at the discretion of the relevant committee regardless of the marking schemes, and the Zonal Director of Education should be approved the selection made. However, the number of scholarships awarded in such a manner should not exceed one scholar per school.

3.1.4 With referred to scholars selected at the school level, **a photocopy of an active bank account (Special Joint Account) in the name of the selected scholar and mother/father/guardian to which the monthly bursary to be received, and a photocopy of the National Identity Card of mother/father/guardian attested by the Principal, should be submitted to the Zonal Director of Education.**

3.1.5 Arrangements should be made to securely kept all the other applications received, at the school.

### **3.2 Zonal Level**

3.2.1 The Zonal Director of Education should make arrangements to appoint a Staff Officer to coordinate this scholarship programme.

3.2.2 The Zonal Level Selection Committee under the supervision of the Zonal Director of Education, consisting of three members with at least one Staff Officer of the concerned Zonal Office of Education should be appointed, to verify the accuracy of the documents forwarded by the Principals.

3.2.3 **The Selection Committees should examine the accuracy of the selection of scholars at the school level based on the criteria and marking scheme mentioned in No. 04 of the Circular and should select a maximum number of students per school as mentioned in Annexure 01.**

**(It is not necessary to call the scholar/parents and conduct interviews for this purpose.)**

3.2.4 ➤ One name list of students for all the schools in Education Zone including the details of the students recommended to award the scholarships **should be prepared as per the Form indicated in Annexure 04, based on the sequence of marks obtained.**

➤ **Register of bank account details of the selected scholars (as per the Format indicated in Annexure 05) should also be prepared, concurrently. (A photocopy of an active bank account (Special Joint Account) in the name of the selected scholar and mother/father/guardian to which the monthly bursary to be received, and a photocopy of the National Identity Card of mother/father/guardian should also be obtained and submitted along with Form indicated in Annexure 05.)**

**NB :- I. Arrangement should be made to specify the sequence of name lists of scholars in every relevant Form in a same manner, and the names mentioned in the National Identity Card and Bank Accounts should be the same as the name indicated in the application.**



**II. In case of scholar is staying with guardian without mother/father then a document proving guardianship should be obtained.**

- 3.2.5 The register of the selected scholars should be certified by the Zonal Director of Education and the soft copies and hard copies of the same should be forwarded to the Provincial Director of Education. **(A photocopy of an active bank account (Special Joint Account) to which the monthly bursary to be received, submitted by the selected scholar, and a photocopy of the National Identity Card of mother/father/guardian should also be submitted along with.)**
- 3.2.6 **Zonal Coordinating Officers mentioned in 3.2.1 of the Circular should be filed and kept the applications and lists of names submitted by the schools.**

### **3.3 Provincial Level**

- 3.3.1 The Provincial Director of Education should make arrangements to appoint a Staff Officer to coordinate this scholarship programme at the provincial level.
- 3.3.2 As per the registers referred at the zonal level, the overall register at the provincial level should be prepared as to maximum number of scholarships per school, **as mentioned in Annexure 01.**
- 3.3.3 The name list of students selected at the provincial level **‘the Form indicated in Annexure 04’** and registers of bank account details **‘the Form indicated in Annexure 05’**, should be recommended by the Provincial Director of Education and forwarded to the School Affairs Division to receipt the Secretary of the Ministry of Education.
- 3.3.4 Soft copies of the concerned name lists should be submitted to the email addresses [pfschol@presidentsoffice.lk](mailto:pfschol@presidentsoffice.lk) of the President's Fund and [directorsschoolactivities@yahoo.com](mailto:directorsschoolactivities@yahoo.com) of the Ministry of Education, on due date.

### **3.4 National Level**

- 3.4.1 The name list of students selected **‘the Form indicated in Annexure 04’** and registers of bank account details **‘the Form indicated in Annexure 05’** recommended by the Provincial Director of Education and referred to the Secretary of the Ministry of Education should be forwarded to the Secretary, President's Fund with the recommendation of the Secretary of the Ministry of Education in due course.
- 3.4.2 These scholarships will be awarded only to the proposed scholars so referred.

## **4 Criteria and Marking Scheme**

The maximum marks be awarded to an applicant is 100.

### **4.1 Information related to the Family (No. 01 of the Application) - For All Grades**

Number of siblings in the family under 21 years of age and depended by the parents, and details of parents

4.1.1	When the number of siblings with the student is two	03 Marks
4.1.2	When the number of siblings with the student is three	04 Marks

4.1.3	When the number of siblings with the student is four or more	05 Marks
4.1.4	Loss protection of both parents	10 Marks
4.1.5	Loss protection of one of the parents	05 Marks
4.1.6	In case of fully physical disability of the student (Only 05 marks for the partial disability)	10 Marks

(Maximum 25 Marks)

**NB :-**

01. Maximum of 10 marks will be awarded in the case of loss protection of both parents in 4.1.4 above, while only 05 marks will be awarded for the case of loss protection of one of the parents in 4.1.5.
02. Children unmarried and under 21 years of age, and depended by the parents are considered as children. A Government Medical Officer should be certified the physical disability whether it is fully physical disability or partial disability.

**4.2 Performance of the Students (No. 02 of the Application)**

**4.2.1 Only for the Students in Grades 1 to Grade 5**

**4.2.1.1 Competency Level obtained by Student/Students in Grades 1 to Grade 5**

Level Obtained	Marks
100%	50 Marks
75%	40 Marks
50%	30 Marks
(Maximum 50 Marks)	

**4.2.1.2 Co-curricular Activities (School Level Achievements)**

**Achievements in School-Level Athletic/ Chess/ Swimming / Gymnastics / Karate /Environmental Club Playing / Singing/ Art/ Dancing/ Junior Scout / Little Friend (Kuda Mithuriye) and other Co-curricular activities approved.**

Place	School Level
First Place	08 Marks
Second Place	07 Marks
Third Place	06 Marks
(Maximum 50 Marks)	

**NB :- In 4.2.1.2 above, marks will be awarded for group activities while awarding marks for co-curricular activities of an individual student.**

**4.2.2 Only for the Students in Grade 6 to Grade 11**

**4.2.2.1 Place obtained by the Student at the Year End Term Test held for the year 2023**

From 01 <sup>st</sup> Place to 03 <sup>rd</sup> Place	50 Marks
From 04 <sup>th</sup> Place to 06 <sup>th</sup> Place	45 Marks
From 07 <sup>th</sup> Place to 10 <sup>th</sup> Place	40 Marks
From 11 <sup>th</sup> Place to 15 <sup>th</sup> Place	35 Marks
From 16 <sup>th</sup> Place to 20 <sup>th</sup> Place	30 Marks



(Maximum 50 Marks)

#### 4.2.2.2 Co-curricular Activities (Sports /Aesthetic and Other (No. 03 of the Application)

Achievements in School-Level Individual Sports / Team Sports and Athletic, Co-curricular activities (Including Societies, Clubs etc)

	School Level	Zonal Level	Provincial Level	National Level
First Place	05	06	07	08
Second Place	04	05	06	07
Third Place	03	04	05	06

(Maximum 08 Marks)

**NB :- It is appropriate to consider the last 03 years, subject to awarding marks for a minimum of one year.**

**In 4.2.2.2 above, marks should not be awarded for the same co-curricular activities in the above 03 of all National, Provincial and Zonal levels. Only the highest level of marks should be taken into consideration in awarding marks.**

#### 4.3 Prefectship (No. 03 of the Application) – For All Grades

School Head Prefect / School Deputy Head Prefect	07 Marks
Prefect (Senior/Junior )	06 Marks
Head of the Class	05 Marks

(Maximum 07 Marks)

**NB :- Only the highest level of marks should be taken into consideration in awarding marks for the 4.3 above.**

#### 4.4 Dhamma School Education of the Student - For All Grades

**(A letter of confirmation issued by the Dhamma School Principal should be submitted.)**

For Damma School Education (Had Dhamma School Education for more than one year and presently being a student of Dhamma School.)	10 Marks
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(Maximum 10 Marks)

- All the Registered Religious Dhamma Schools are come under this purpose.

### 5 Awarding of Scholarships

5.1 The scholarships will be granted as Rs. 3,000/- per month from April 2024 to March 2025 under the scholarship programme. After selection of scholars, **the respective finance will be directly credited only to an active bank account (Joint Account) in the name of the**

**selected scholar and mother/father/guardian, to which the monthly bursary to be received.**

- 5.2 If the concerned scholar has left the school where he/she is studying in and enrolled in another school for any reason, then the President's Fund should be informed in that regard through a letter of confirmation of the Principal (as per the Format indicated in Annexure 06).

## **6 Regulation of Scholarships**

- 6.1 The regulation of scholarships at the zonal level should be made by the Directors of Zonal Education of the Education Zone where their school belongs to. The concerned responsibility in this regard should be assigned to the Coordinating Officer.
- 6.2 The regulation of the scholars at the provincial level should be made by the respective Provincial Director of Education, and the concerned responsibility should be assigned to the Coordinating Officer.
- 6.3 The regulation of scholars at the national level will be made by the Ministry of Education and the President's Fund.

## **7 Cancellation of Scholarships**

The President's Fund has authority for the cancellation of scholarships awarded to the scholars due to the following reasons.

- I. Penalties for scholars in disciplinary conduct.
- II. Absence from school for 21 consecutive days without any acceptable reason.
- III. Absence from school educations (Issuance of School Leaving Certificate).
- IV. Enrollment in a fee-paying international school.

## **8 Clarification on Scholarships related Information**

If required further clarification on any matter mentioned in the Letter of Instruction, kindly communicate via following email address or contact number in order to get necessary information.

<b>Email</b>	<b>:- <a href="mailto:pfschol@presidentsoffice.lk">pfschol@presidentsoffice.lk</a></b>
<b>Telephone No.</b>	<b>:- 011- 2 354 354 (Extension - 4830/ 4835/ 4837)</b>
<b>WhatsApp No.</b>	<b>:- 074 -085 4527 (for SMS only)</b>



## 9 Time Frame

	Task	Time Period (Final due date to complete the task concerned)
9.1	Call for applications	On 27.02.2024
9.2	Submit duly completed applications to the Principal	On or before 20.03.2024
9.3	Select scholars at School Level by the Principal and forward name list of selected scholars to the Zonal Director of Education.	On or before 01.04.2024
9.4	Select scholars at Zonal Level by the Zonal Director of Education and forward name list of selected scholars to the Provincial Department of Education.	On or before 22.04.2024
9.5	Forward the concerned name lists by the Provincial Director of Education to the Secretary of the Ministry of Education.	On or before 26.04.2024
9.6	Forward said documents to the President's Fund by the Secretary of the Ministry of Education.	On or before 30.04.2024

Even if you are entitled to bursary or scholarships under any other scholarship programme currently in operation, you can also apply for this programme if you fulfill the basic qualifications.

The Secretary to the Education reserves the right to make final decision regarding any issues referred to in the Circular, if any.

**Wasantha Perera**

Secretary

Ministry of Education

### Copies :-

01. Secretary to the President, Presidential Secretariat - For kind information
02. Secretary, Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government - For kind information
03. Secretary, President's Fund - For kind information



**No of students selected as per the students population**

SR No	School Type	Government Schools by size of Students Population								
		1-50	50 - 100	101 - 200	201- 500	501-1000	1001-2000	2001/3000	3001/4000	4000 above
1	IAB			7	107	254	362	178	66	34
2	IC		34	200	886	643	172	16		
3	Type 2	140	556	1,188	1,144	154	32	5	2	
4	Type 3	1,333	981	765	538	286	43			
	Total School	1,473	1,571	2,160	2,675	1,337	609	199	68	34
No of Students as per the student population		4	6	8	12	14	16	18	20	22
Total no's of students selected as per the students population		5,892	9,426	17,280	32,100	18,718	9,744	3,582	1,360	748
Total Students										98,850

IAB - Schools having Science Streams classes in Advanced level

IC - School having Advanced level classes other than Science stream

Type 2 - School having classes only up to Grade 11

Type 3 - School having classes only up to Grade 5 or Grade 11

Source - Annual School Census of Sri Lanka Summary Report - 2022 - Ministry of Education

  
E.M.S.B. Ekanayake

Secretary to the President

22.02.2024

For Office Use :-

**Application for Presidential Scholarships awarded by the President's Fund for the Students of Grade 1 to Grade 11 with Financial Difficulties for Educational Purposes - 2024/2025**

(Please refer the Instruction Sheet before completing the application.)

**Section I**

Province :- ..... District:- ..... Education Zone :- .....

**01 Personal Information of the Student**

- 1.1 Student Name with Initials (Sinhala/Tamil) :- .....
- 1.2 Name denote by the Initials (Sinhala/Tamil) :- .....
- 1.3 Name with Initials (English) :- .....
- 1.4 Name of the School :- .....
- 1.5 Grade of Study :- .....
- 1.6 Date of Birth :-         (YYYY-MM-DD)
- 1.7 Name of Mother/Father/Guardian :- .....
- 1.8 NIC No. of Mother/Father/Guardian :-
- 1.9 Telephone No. (to be sent SMS) :-  0  7
- 1.10 Telephone No. (to be contacted) :-
- 1.11 Personal Address (Sinhala/Tamil) :- .....
- 1.12 Personal Address (English) :- .....

**Section II**

**01. Information related to the Family - For All Grades**

Number of siblings in the family under 21 years of age and depended by the parents, and details of parents

		Marks
1.1	When the number of siblings with the student is two :-	<input type="text"/>
1.2	When the number of siblings with the student is three :-	<input type="text"/>
1.3	When the number of siblings with the student is four or more :-	<input type="text"/>
1.4	Are you under the protection of both parents? Yes/ No :-	<input type="text"/>
1.5	Are you under the protection of either the mother or the father? Only under the protection of ..... :-	<input type="text"/>
1.6	Do you suffer from a physical disability? Yes/No :- Describe the said disability?.....	<input type="text"/>
Total marks obtained (Maximum 25 Marks)		<input type="text"/>



## 02 Performance of the Students

### 2.1 Only for the Students in Grades 1 to Grade 5

#### 2.1.1 Competency Level obtained by Student/Students in Grades 1 to Grade 5

Level Obtained	Marks
100%	
75%	
50%	
(Maximum 50 Marks)	

#### 2.1.2 Achievements in School-Level Athletic/ Chess/ Swimming / Gymnastics /Karate /Environmental Club Playing / Singing/ Art/ Dancing/ Junior Scout / Little Friend (Kuda Mithuriye) and other Co-curricular activities approved.

Co-curricular Activities	School Level		
	1 <sup>st</sup> Place	2 <sup>nd</sup> Place	3 <sup>rd</sup> Place
1.			
2.			
3.			
Total marks obtained			
(Maximum 08 Marks)			

### 2.2 Only for the Students in Grades 6 to Grade 11

#### 2.2.1 Place obtained by the Student at the Year End Term Test held for the year 2023

Place	Place obtained by the Applicant	Marks
From 01 <sup>st</sup> Place to 03 <sup>rd</sup> Place		
From 04 <sup>th</sup> Place to 06 <sup>th</sup> Place		
From 07 <sup>th</sup> Place to 10 <sup>th</sup> Place		
From 11 <sup>th</sup> Place to 15 <sup>th</sup> Place		
From 16 <sup>th</sup> Place to 20 <sup>th</sup> Place		
Total marks obtained (Maximum 50 Marks)		

#### 2.2.2 Co-curricular Activities (Sports / Aesthetic and Other)

Achievements in School-Level Individual Sports / Team Sports and Athletic, Co-curricular activities (Including Societies, Clubs etc)

Sports / Aesthetic and Other	School Level (Maximum 05 Marks)		Zonal Level (Maximum 06 Marks)		Provincial Level (Maximum 07 Marks)		National Level (Maximum 08 Marks)	
	1 <sup>st</sup> Place	2 <sup>nd</sup> or 3 <sup>rd</sup> Place	1 <sup>st</sup> Place	2 <sup>nd</sup> or 3 <sup>rd</sup> Place	1 <sup>st</sup> Place	2 <sup>nd</sup> or 3 <sup>rd</sup> Place	1 <sup>st</sup> Place	2 <sup>nd</sup> or 3 <sup>rd</sup> Place
1.								
2.								
3.								
Total marks obtained (Maximum 08 Marks)								

03. **Prefectship - For All Grades**

		Marks
01	School Head Prefect / School Deputy Head Prefect	
02	Prefect (Senior/Junior)	
03	Head of the Class	
Total marks obtained (Maximum 07 Marks)		

04. **Dhamma School Education of the Student - For All Grades**

(A letter of confirmation issued by the Dhamma school Principal should be submitted.)

		Marks
01	For Damma School Education	
(Maximum 10 Marks)		

05. **Summary of Marks**

01	Information related to the Family	
02	Performance of the Students	
	For Grades 1 to Grade 5	
	<ul style="list-style-type: none"> <li>Expected Competency Level</li> <li>Co-curricular Activities</li> </ul>	
	For Grades 6 to Grade11	
	<ul style="list-style-type: none"> <li>Place obtained at the Year End Term Test</li> <li>Co-curricular Activities</li> </ul>	
03	Prefectship	
04	Damma School Education of the Student	

**Total Marks obtained**

I certify that the above information given is true and correct. I agree to submit the originals of the relevant certificates if necessary.

Date : : .....

Signature of Applicant ..... Name and Signature of Mother/Father/Guardian .....

I certify that the above information provided by the applicant is true and correct.

Date: .....

.....  
Name and Signature of Class Teacher



**Declaration on the Monthly Income of the Family :-**

**(To be filled by mother/father/guardian)**

I am served as ..... / I am not employed.  
(Mention the employment)

My husband/wife is employed in the ..... / is not employed.

I further declare that the monthly income of our family is Rs.....

.....  
Signature of Mother/Father/Guardian

Date: .....

Name : .....

I affirm that the above details of income are correct.

.....  
Signature of Grama Niladhari  
(Official Stamp)

Date: .....

I affirm that the above details of income are correct.

.....  
Divisional Secretary  
(Official Stamp)

Date: .....

-----  
**Details of the Members of the School Selection Committee with Recommendations :-**

	Name	Position	Signature	Recommended/Not Recommended
1.	.....	.....	.....	.....
2.	.....	.....	.....	.....
3.	.....	.....	.....	.....

-----  
**Zonal Director of Education,**

I certify that the marks provided in 1-5 above have been examined by the School Selection Committee and other personal information is true and correct. Accordingly, I recommend the application submitted by the student ..... and forward to the Zonal Education Office.

Further, a photocopy of an active bank account (Joint Account) in the name of the selected scholar and mother/father/guardian, and a photocopy of the National Identity Card of mother/father/guardian is annexed hereto.

.....  
Signature of Principal  
(Official Stamp)

Date: .....

-----  
**For Office Use of Zonal Education Office,**

Details of the Members of the Zonal Selection Committee

	Name	Position	Signature
1.	.....	.....	.....
2.	.....	.....	.....
3.	.....	.....	.....

### Instruction Sheet

#### Presidential Scholarship Programme awarded by the President's Fund for the Students of Grade 1 to Grade 11 with Financial Difficulties for Educational Purposes - 2024/2025

##### Eligibility

- From Grade 1 to Grade 05, the applicant should be a student with Competency Level of 50% or above.

From Grade 6 to Grade 11, the applicant should be a student obtained 1<sup>st</sup> - 20<sup>th</sup> Place in the Grades which he/she is studying, in accordance with the Year End Term Test held in 2023.

**NB :- Students admitted to Grade 1 in the year 2024 and students to be appeared for the G.C.E. (O/L) Examination - 2023 scheduled to be held in 2024 couldn't apply for this scholarship programme.**

- He/ She should be a student in a government school.
- The monthly income of the student's family should not exceed Rs.100,000/-

##### Completion and Submission of the Application

- No. 01 to 05 of the Section I and Section II of the Application should be completed by the student and the marks also be given by the student. The concerned marks should be examined and certified by the School Selection Committee.

**NB :- From Grade 1 to Grade 5, the Class Teacher should grant accurate marks according to the competency level of the student.**

- Accurate information should only be provided.
- A telephone number that can send text messages (SMS) should be specified. If you don't have such a telephone number, you should arrange to provide a telephone number of an immediate relative/school teacher/principal with their consent.
- **The duly completed application should only be handed over to the Principal of the school where you study**, along with the certificate of the Grama Niladhari of the area of residence and the recommendation of the Divisional Secretary (Not required to obtain an income report)

After the Principal informs the selection of the maximum number of scholars for the school, scholars should open an active account (Joint Account) in the name of the selected scholar and mother/father/guardian, in a branch of the People's Bank, Bank of Ceylon or National Savings Bank, and a clear photocopy of the detailed page of said account and the National Identity Card of the mother/father/guardian should be submitted to the Principal. The photocopies should be attested by the Principal.

**NB :- However, it is not necessary to open a Joint Account until the Principal has informed the selection of student as a scholar.**

- Applications should not be delivered or posted to the Presidential Secretariat or the President's Fund, under any circumstances.



## **01. Method of awarding Marks - For All Grades**

### **1. Information related to the Family**

Number of siblings in the family under 21 years of age and depended by the parents, and details of parents

**Marks**

1.1	When the number of siblings with the student is two	03
1.2	When the number of siblings with the student is three	04
1.3	When the number of siblings with the student is four or more	05
1.4	Loss protection of both parents	10
1.5	Loss protection of one of the parents	05
1.6	In case of fully physical disability of the student (Only 05 marks for the partial disability)	10

(Maximum 25 Marks)

**NB :-** Maximum of 10 marks will be awarded in the case of loss protection of both parents in 1.4 above, while only 05 marks will be awarded for the case of loss protection of one of the parents in 1.5.

Children unmarried and under 21 years of age, and depended by the parents are considered as children. A Government medical officer should be certified the physical disability whether it is fully physical disability or partial disability.

## **02. Performance of the Students**

### **2.1 Only for the Students in Grades 1 to Grade 5**

#### **2.1.1. Competency Level obtained by Student/Students in Grade 1 to Grade 5**

Level Obtained	Marks
100%	50 Marks
75%	40 Marks
50%	30 Marks
(Maximum 50 Marks)	

#### **2.1.2 Co-curricular Activities**

Achievements in School-Level Athletic/ Chess/ Swimming / Gymnastics / Karate /Environmental Club Playing / Singing/ Art/ Dancing/ Junior Scout / Little Friend (Kuda Mithuriye) and other Co-curricular activities approved.

Place	School Level
First Place	08 Marks
Second Place	07 Marks
Third Place	06 Marks

(Maximum 08 Marks)

**NB :-** In 2.1.2 above, marks will be awarded for group activities while awarding marks for co-curricular activities of an individual student.

## **2.2 Only for the Students in Grade 6 to Grade 11**

### **2.2.1 Place obtained by the Student in the Year End Term Test held for the year 2023**

From 01 <sup>st</sup> Place to 03 <sup>rd</sup> Place	50 Marks
From 04 <sup>th</sup> Place to 06 <sup>th</sup> Place	45 Marks
From 07 <sup>th</sup> Place to 10 <sup>th</sup> Place	40 Marks
From 11 <sup>th</sup> Place to 15 <sup>th</sup> Place	35 Marks
From 16 <sup>th</sup> Place to 20 <sup>th</sup> Place	30 Marks
(Maximum 50 Marks)	

### **2.2.2 Co-curricular Activities (Sports /Aesthetic and Other)**

Achievements in School-Level Individual Sports / Team Sports and Athletic, Co-curricular activities (Including Societies, Clubs etc)

	School Level	Zonal Level	Provincial Level	National Level
First Place	05	06	07	08
Second Place	04	05	06	07
Third Place	03	04	05	06

(Maximum 08 Marks)

**NB :-** It is appropriate to consider the last 03 years, subject to awarding marks for a minimum of one year.

In 2.2.2 above, marks should not be awarded for the same co-curricular activities in the above 03 of all National, Provincial and Zonal levels. Only the highest level of marks should be taken into consideration in awarding marks.

### **03. Prefectship - For All Grades**

School Head Prefect / School Deputy Head Prefect	- 07 Marks
Prefect (Senior / Junior)	- 06 Marks
Head of the Class	- 05 Marks

(Maximum 07 Marks)

**NB :-** Only the highest level of marks should be taken into consideration in awarding marks for the 03 above.

### **04. Dhamma School Education of the Student - For All Grades**

(A letter of confirmation issued by the Dhamma School Principal should be submitted.)

For Dhamma School Education (Had Dhamma School Education for more than one year and presently being a student of Dhamma School.)	- 10 Marks
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(Maximum 10 Marks)

- All the Registered Religious Dhamma Schools are come under this purpose.



Communicate via following email address or contact number if required any further clarification.

Email :- [pfschol@presidentsoffice.lk](mailto:pfschol@presidentsoffice.lk)

011 -2 354 354 - Extension :- 4830/ 4835/ 4837

074 - 085 4527 (WhatsApp, for SMS only)

**Form 1**

**Scholarship Programme - 2024 awarded by the President's Fund for the students of Grade 1 to Grade 11 with financial difficulties in order to pursue educational purposes**

(This Form should be completed as the scholars selected from each school be included in one place based on the sequence of marks obtained.)

Province :-

District :-

Education Zone:-

Name of the School	Serial No.	Name of the Scholar	Gender	Personal Address	Marks Obtained

Zonal Selection Committee  
Name of the Member

Position

Official Address

Signature

1.

2.

3.

Date :-

I recommend the selected list of students above.

Date:- .....

Name, Signature and Official Stamp:- .....  
(Zonal Director of Education)

I hereby recommend the selected list of students recommended and submitted above by the Zonal Director of Education.

Date :- .....

Name, Signature and Official Stamp :- .....  
(Provincial Director of Education)



The following instructions to be considered in completion of Form 01:-

- I. Details should be provided in **MS - Excel Sheet**.
- II. Maximum number of scholars should be selected from each school as mentioned in Annexure 01 and the scholars should be mentioned separately based on their schools.

Eg :-

Name of the School	Serial No.	Name of the Scholar	Gender	Personal Address	Marks Obtained
Ananda College  (Maximum No. of Scholars as mentioned in Annexure 01)	01	A B C Senanayake			
	02	B A C Gunaratne			
	03	B C A Weerasinghe			
	.				
Nalanda College	01	A B C Ratnayake			
	02	B A C Kumari			
	.				

- III. The column 'names of scholars' should be completed as 'name with initials', and only one space (Space 1) should be kept in between two initials instead of placing dot (.) between the initials.

Eg - A B C Senanayake

√

A. B. C. Senanayake

x

- IV. The accurate address of the scholar should be mentioned.
- V. The document signed by the members of the Zonal Selection Committee should be forwarded to the Provincial Director of Education for recommendation and the Provincial Director of Education should make arrangements to recommend and forward the same document.

**Form 02****List of Names recommended for Scholarships Programme - 2024**

Province :-

District :-

Education Zone :-

Name of the Coordinating Officer of the ZEO :-

Contact Detail,

Mobile No :-

Office Tele. No :-

Whatsapp No :-

Email Address :-

01	02	03	04	05	06	07	08	09	10	10
Name of the School	Serial No.	Name of the Student	Name of the Parent	NIC No. of the Parents	Bank & Branch	Branch Code	Joint Account Number	Mobile No. (SMS )	Mobile No.	Address

Date :-

.....  
Name & Signature (Official Stamp)

Zonal Director of Education



**The following instructions to be considered in completion of Form 02.**

1. The Form 02 should only be completed in English Language.
2. Details should be provided in MS - Excel Sheet.
3. The font "Times New Roman" should be used to complete the Form 02 and the font size should be 11.
4. The column 'name of the mother/father/guardian of scholars' should be completed as 'name with initials', and only one space (Space 1) should be kept in between two initials instead of placing dot (.) between the initials.

Eg - A B C Senanayake

✓

A.B.C. Senanayake

✗

5. The telephone numbers of scholars should be accurately mentioned as follows.

Eg - 0771111111 - ✓

077 1111111 - ✗

077 - 1111111 - ✗

6. The account details of an active bank account (Joint Account) **in the name of the selected scholar and mother/father/guardian, in a branch of the People's Bank, Bank of Ceylon or National Savings Bank** should be provided, in order to complete the bursaries to all the scholars.
7. A clear photocopy of the detailed page of said Joint Account and the National Identity Card of the mother/father/guardian should be attested by the Principal and submitted, in order to verify said information.

Date :-

Secretary  
President's Fund**Presidential Scholarship Programme awarded by the President's Fund for the Students of  
Grade 1 to Grade 11 with Financial Difficulties for Educational Purposes - 2024/2025**Notification of scholars who have formally obtained the performance report of the student  
and admitted to a new school.

Name of the Scholar :- .....

Name and Address of the School :- .....

Education Zone of the School :- .....

Grade of Studied :- .....

Time duration received scholarship :- .....

Date of Leaving School :- .....

Reason for Leaving School :- .....

.....  
(Attach a copy of the Performance Report of the Student)

Name and Address of the New School :- .....

Education Zone of the New School :- .....

Grade of Admission :- .....

I certify that the above information given is true and correct

Date : .....

Signature of Applicant Name and Signature of Mother / Father / Guardian

Secretary, President's Fund,

I certify that the above named student ..... was admitted to this  
school on ....., and is currently studying in Grade .....

Date : .....

.....  
Name and Signature of Principal  
(Official Stamp)